Membership Transfer Procedure

Mountain River Trails Camping Association
P.O. Box 367 Cle Elum, WA 98922 (509) 674-4383

This page is to be filled out and filed with the transfer paperwork

Lot transferred:_____ Date Started:_____

Office Personnel Quick Checklist:

$500 Transfer Fee _____	*$75 Inspection Fee* _____	*Background Check Passed* _____
$200 owner change _____	*Transfer packet completed* _____	*Legal Documents if Needed* _____
Sale Fee _____	*Gate Cards Updated* _____	*Membership Certificate Included* _____

Office Personnel Signature:_____

Checklist (initial as completed):

Inspection Fee Paid:_____
Transfer Fee Paid:_____
Sale Fee (5% or $250):_____
Membership Certificate Included:_____
Background Check Passed:_____
Transfer Packet Completed:_____
Gate Cards updated:_____
Legal document provided:_____
Processed new certificate (2 copies)_____
Scanned all documents to Google Drive:_____

Office Signature:_____ Date Completed:_____

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Welcome!

to the Mountain River Trails Family!

Congratulations on becoming a member of Mountain River Trails Camping Association (MRTCA)!

We're excited to welcome you to our community. Mountain River Trails is more than just a campground—it's a place where families and friends gather to relax, enjoy the outdoors, create lasting memories, and build lifelong friendships. Our Association is member-driven, and together we work to preserve and improve this beautiful campground for everyone to enjoy. Whether this is your first camping membership or you've been camping for years, we hope you'll quickly feel at home here.

Before enjoying your membership, please complete the following steps:

- Read your Transfer Packet, Bylaws, and Rules of Operation.
- Visit www.mrtca.net and get signed up for Association news, policies, forms, and announcements.

Stay Connected @ www.mrtca.net
The MRTCA website is the official source for Association information, including:

- Governing Documents
- Association Policies
- Meeting Notices
- Forms
- News and Announcements
- Upcoming Events

As you are settling in:

- Attend an Open Board Meeting and introduce yourself.
- Meet your neighbors and begin enjoying everything Mountain River Trails has to offer.

Members are encouraged to attend our monthly Open Board Meetings March through October, which everyone can attend. Most of our meetings are held on the third Saturday of each month. The Annual July meeting, and Semi-Annual April meeting are held the fourth Saturday of the month. All meetings are held at the Clubhouse, upstairs, starting at 10am. Board meetings are a great opportunity to stay informed, ask questions, and become involved in the Association.
If you have questions or need assistance, your Territorial Representative and Board of Directors are here to help. Board of Directors email: mrtcabod@mrtca.net, Main office email: mtrivertrails@gmail.com

Whether you're spending a quiet weekend by the river, volunteering on a campground project, or making memories with family and friends, we hope Mountain River Trails becomes a place you'll enjoy for many years to come. Thank you for becoming part of our community.

Welcome to the Mountain River Trails family, we're glad you're here!

Membership Transfer Guidelines

All Membership transfers and sales must be approved by the Board of Directors. Sales must be registered in the office and on the MRTCA website. Prior to any membership transfer or sale, the membership must be in compliance with the MRTCA by-laws and Restrictions of Facilities. A Board of Director Inspection of the membership is required before all membership sales or transfers with a fee of $500.00. The transfer of a Membership Certificate is required when any changes to the original certificate becomes necessary. Changes may include sale (purchase), adding, deleting or changing names on the Certificate. Below you will find a listing of the documents that are required to process your transfer. Please read through the guidelines to determine which requirements pertain specifically to your situation. The completed Transfer Packet must be signed and dated where indicated on the attached forms. Include any copies of legal documents to the back of this packet. There is a $500.00 fee for all Transfers, and your transfer cannot be completed until the transfer fee is paid. However, if you are adding or removing a co-owner from your membership, the fee is $200.00. There is an additional sales fee for all membership sales of 5% or a minimum of $250.00.
In addition, if the membership is being sold (purchased) all the gate cards that have been issued to the Membership must be brought into the office with the Completed Transfer Packet. Additional cards can be purchased from the office. The first replacement card issued is $10.00, the second card issued is $15.00, and all additional cards are $25.00 a card (as an example, if three or more cards have already been issued to your membership, the next card purchased would be $25.00). Please contact the office for further information. Return the Completed Transfer Packet, and transfer fee to the Camp Office, or they can be mailed to: Mountain River Trails, PO BOX 367, Cle Elum, WA 98922.

Membership Transfer and Sale Guidelines

All membership transfers and sales at Mountain River Trails require approval from the Board of Directors. The following guidelines must be followed to ensure a smooth transfer process:

1. **Approval and Registration:**
   - Transfers and sales must be approved by the Board and registered both in the office and on the MRTCA website.
   - The membership must be in compliance with MRTCA by-laws and facility restrictions prior to any transfer.
2. **Inspection Fee**:
   - A Board of Directors inspection is required before any transfer or sale, with an inspection fee of $75.00.
3. **Membership Certificate**:
4. If the membership certificate needs to be updated (e.g., sale, name changes, adding/removing co-owners), a new certificate must be issued. Fees apply.
5. **Transfer Fees**:
   - **Standard Transfer Fee**: $500.00.
   - **Co-owner/name change**: $200.00.
   - **Sales Fee**: 5% of the sale price or a minimum of $250.00.
6. **Gate Cards**:
   - All gate cards issued under the membership must be returned with the completed transfer packet.
   - Additional cards can be purchased from the office at the following rates:
     - First replacement card: $10.00
     - Second replacement card: $15.00
     - Additional cards: $25.00 each
7. **Transfer Packet Submission**:
   - Complete the transfer packet and submit it to the Camp Office, either in person or by mail to:
     - **Mountain River Trails, PO Box 367, Cle Elum, WA 98922**
8. **Payment**:
   - Your transfer will not be processed until all fees, including the transfer fee and any applicable sales or gate card fees, are paid.

For further information, please contact the office directly.

Purchasing a membership:

- The original Membership Certificate must be signed by all parties named on the certificate, dated, and a witness must also sign. If the original member(s) are unable to sign over the membership, the Executor of the will or the surviving spouse should sign the form.
- The Membership Application form attached must be completed and signed by each person who is taking ownership of the membership.
- Read and sign the MRTCA disclosure document
- The MRT Membership Information Sheet must be completed and signed.
- The Entrance Rules and Security Gate Rules should be completed also.
- Attach any copies of Legal Documents that as they pertain to the membership. Such documents are death certificate, statement of community property, copy of a Will that includes the Executor(s) or Name(s) of person(s) who acquired the membership, divorce decree that shows the Property Awarded To, or a Legal Change of Name.
- Email address must be provided to office or bookkeeper for full background screening. You will receive an email from mysmartmove.com to complete your background screening online. Fee for the screening is $47.00.

Lost or Destroyed Certificates:

- Obtain a Notarized Statement of Explanation. This is a brief statement regarding the loss or destruction of the original Membership Certificate and must include the name(s) of all person(s) on the original certificate, and the membership lot number.
- If you are also transferring the membership, list each person(s) who you are transferring the membership to.
- The Notarized Statement of Explanation requires the signatures of each of the person(s) as written on the front of the original Membership Certificate (or if they are not able to sign the Executor of the Will or the Surviving Spouse will need to sign the form).
- The Notarized Statement of Explanation needs to be taken to a Notary to be witnessed, dated and Notarized.
- Complete the attached Membership Application form, and MRT Membership Information Sheet.

Once the completed Transfer Packet and fee are received, you will be sent a new Membership Certificate in the mail.

Office Personnel Quick Checklist:

$500.00 Transfer Fee Paid:___ *Membership Certificate Included:___* *Background Check Passed: ___*

Gate Cards Updated:___ *Transfer packet completed: ___* *Legal documents if needed: ___*

Sale Fee:___ *$200.00 Transfer Fee Paid:___*

MEMBERSHIP APPLICATION FORM

Membership Number: _____ Date: _____

Mountain River Trails Camping Association requires each member and co-owner's PRINTED NAME, CURRENT ADDRESS, CURRENT PHONE NUMBER and SIGNATURE to be kept on file as part of our camp records. Mountain River Trails Camping Association will not issue a new Membership Certificate without this completed form.

Each owner must print, and sign their name legibly below (each person must sign their own name). Members are allowed to list up to three (3) names per Membership Certificate issued, including their name. A husband and wife can be considered one name on the Membership Certificate (included on one line). *Washington State does not recognize common law marriages. (If you are unmarried, and living together- you will be listed as two separate owners) and/or if two parties purchasing membership together and* **you would like us to list you both as the primary owners please initial here:** _____

PRIMARY Name(s) as they will appear on the Membership Certificate, and each person(s) signature:

Primary Owner:	_____	_____
	(Printed Name)	(Signature)
Spouse:	_____	_____
	(Printed Name)	(Signature)
Co-Owner or:	_____	_____
Primary 2	(Printed Name)	(Signature)
Co-Owner:	_____	_____
	(Printed Name)	(Signature)

By signing below, you are stating that you understand that you are buying a camping membership with Mountain River Trails Camping Association. You are not purchasing any real property (land). Mountain River Trails owns all of the property (land and buildings) and pays all of the property taxes from membership dues for the entire campground. No one (except for the caretakers) can reside at Mountain River Trails.

_____ _____

Signature of Primary Owner 1 **Signature of Primary Owner (Spouse)**

_____ _____

Signature of Primary Owner 2 **Signature of Primary Owner (Spouse)**

Initial here to show that you received a copy of the **By-Laws and Restriction of Facilities** and you understand you must familiarize yourself with them: _____

Membership Information Sheet

Primary Owner(s) Information: PLEASE COMPLETE ALL INFORMATION

Name: _____ _____ _____
Last First Middle Initial
Spouse: _____ _____ _____
Last First Middle Initial
Home Address: _____ _____ _____ _____
Street City State Zip
Mailing Address: _____ _____ _____ _____
Street/P.O. Box City State Zip
Primary Contact Phone: _____ Spouse: _____
Alternate Contact Phone: _____ Spouse: _____
Email: _____ Spouse: _____

Co-Owner(s) or 2nd Primary Information: PLEASE COMPLETE ALL INFORMATION

Name: _____ _____ _____
Last First Middle Initial
Spouse: _____ _____ _____
Last First Middle Initial
Home Address: _____ _____ _____ _____
Street City State Zip
Mailing Address: _____ _____ _____ _____
Street/P.O. Box City State Zip
Primary Contact Phone: _____ Spouse: _____
Alternate Contact Phone: _____ Spouse: _____
Email: _____ Spouse: _____

Co-Owner(s) Information: PLEASE COMPLETE ALL INFORMATION

Name: _____ _____ _____
Last First Middle Initial
Spouse: _____ _____ _____
Last First Middle Initial
Home Address: _____ _____ _____ _____
Street City State Zip
Mailing Address: _____ _____ _____ _____
Street/P.O. Box City State Zip
Primary Contact Phone: _____ Spouse: _____
Alternate Contact Phone: _____ Spouse: _____
Email: _____ Spouse: _____

Emergency Contact Information (This should be someone who is not already listed on this form):

Name: _____ Relationship: _____ Phone: _____
Name: _____ Relationship: _____ Phone: _____

Medical Information (Optional-Feel free to list serious illnesses, allergies, or medications):

Name: _____ Condition or Medication: _____
Name: _____ Condition or Medication: _____

Immediate Family that are allowed to have access to your membership when you are not in camp (must be 18 years of age or older):

_____

Additional information you would like on file:

Member Initials: _____ _____ _____ _____

SECURITY GATES POLICY

- The gates operate only with a valid **MRTCA gate card**. To enter or exit, scan the **MRTCA gate card** within 12 inches of the card reader pad. The gates open for **one vehicle at a time. A truck and trailer are considered one vehicle. No tailgating or piggybacking behind another member entering MRTCA.** One vehicle per card scan **only**.
- **The gates will operate after regular office hours by gate card only. Members are responsible for opening the gates for their guests and immediate family members after office hours.**
- **Issuance of gate passes is now limited to vendors and fire/police.**
- Gate Cards or guest passes found to be in the possession of anyone besides the membership owners or authorized users will be confiscated.
- If either gate is **inoperable**, please call the office and summon the Caretaker(s). Accidents can and do happen, and can be prevented. Please, be careful and aware of your surroundings. Please call the office and summon the Caretaker(s) if an accident does occur.
- If an accident happens after hours, and one of the gates is broken, **please stop**, put the gate out of the way to prevent further damage, and report the accident to the Caretaker(s) in the morning. ***Remember, you are on camera, and you are responsible for your guests' behavior. Failure to report an accident will result in immediate suspension of membership, or potential permanent revocation of membership.***
- **All gate repairs due to member or guest negligence will be borne by the negligent party.**
- Negligent actions that could cause your gate cards to be revoked and membership in "Bad Standing":
  - Allowing another person to tailgate or piggyback in behind you.
  - Allowing **anyone** using your gate card that is **not listed** on your membership. This includes other members of MRTCA.
  - **Allowing trespassed or suspended people onto MRTCA property.**
- Failure to comply with the gate rules will result in revocation of gate cards until a meeting/review board is conducted with the BOD. Additionally, violation of these rules while serving a BOD-mandated suspension will result in **an additional suspension or permanent revocation of membership.**

By signing below, you acknowledge that you have read these rules and will comply with them, and will accept the consequences for any violations as decided upon by the Board of Directors.

Owner - Printed Name	Owner – Signature	Lot #(s):	Date:
Co-Owner - Printed Name	Co-Owner – Signature	Lot #(s):	Date:
Co-Owner - Printed Name	Co-Owner – Signature	Lot #(s):	Date:

Mountain River Trails Camping Association

P.O. Box 367 Cle Elum, WA 98922 (509) 674-4383

MOUNTAIN RIVER TRAILS CAMPING ASSOCIATION
BY - LAWS

(Updated July 25, 2026)

BY-LAWS AMENDMENTS AND ADDITIONS

Section 1: Amendments and additions to these By-Laws may be made at a Semi-Annual, Annual, or special meeting called by the Board of Directors for such purpose. Notice must be given to the membership thirty (30) days prior to a meeting at which it is to be voted upon. Notice must be given in the agenda sent to the membership or in an agenda of a special meeting called by the Board of Directors for such purpose.

Section 2: In any notice of change to a By-Law, said By-Law to be changed must be quoted verbatim and any revision or addition to said By-Law must be stated.

Section 3: Members who are not able to vote in person may request and receive an absentee ballot, with the By-Law change being voted upon, quoted verbatim. Absentee Ballots may be submitted by mail or secure electronic transmission as authorized by these By-Laws. Ballots not submitted electronically must be returned one working day prior to the voting date. (revised July 25, 2026).

Section 4: Any By-Law or Restriction of Facilities change must be approved by majority vote of the membership voting in person and by absentee ballot. The date of any approved By-Law or Restriction of Facilities change must be included in the amended By-Law or Restriction of Facilities. and remain forever as a reference as RCW's (revised April 26,2025)

Section 5: Any proposed amendment or addition to these By-Laws will be given to the By-Laws Committee for the purpose of proper wording. The proposal will also be checked to avoid conflict with other sections of the By-Laws and Restrictions of Facilities, and/or violation of current federal, state, and local laws, rules, and regulations. No more than two (2) proposed changes to these By-Laws and/or the Restrictions of Facilities may be submitted for consideration at anyone meeting, per membership. Once submitted, and upon passage by the membership, the proposal will immediately be placed into the By-Laws. Such proposed amendments or additions shall be submitted by February first and May first respectively, to assure consideration at the April Semi-Annual and July Annual meeting. By-Laws Committee shall be appointed by the Board of Directors and shall have no less than four (4) members. No officer or member of the Board of Directors shall be appointed to said By - Laws Committee. By - Laws Committee shall select from its members, a Chairperson for the Committee.

Section 6: When a matter is submitted to the membership for vote, the Association may provide a method for members to vote by secure electronic ballot, in addition to voting in person and by absentee ballot. Electronic voting shall be available only to members in good standing who are entitled to vote. Each membership is entitled to one (1) vote. Notice of any vote conducted with an electronic ballot option shall include the exact text of the proposal, voting instructions, and voting deadline, consistent with current notice requirements. Reasonable measures shall be used to verify voter identity and voting authority. Electronic ballots shall be retained as Association records. (Created May 16, 2026)

Section 7: Automatic Legal Conformance (Self-Executing Compliance)
These By-Laws, Restrictions of Facilities, rules, and operating procedures of Mountain River Trails Camping Association (MRTCA) are intended to comply at all times with all applicable federal, state, and local laws, statutes, codes, rules, and regulations.
In the event any change in federal, state, or local law requires modification of these By-Laws, Restrictions of Facilities, or campground rules in order for MRTCA to remain lawful, such documents shall be automatically deemed amended to the minimum extent necessary to achieve compliance, without further membership vote, meeting, or amendment procedure.
The Board of Directors is authorized to implement, publish, and enforce any such legally required changes. This authority is strictly limited to changes required for legal compliance and shall not be used to enact discretionary policy changes unrelated to a legal requirement.
The Board shall provide notice to the membership of any automatic legal conformance change as soon as reasonably practicable, including a summary of the legal basis for the change and the effective date. (created May 16, 2026)

MEMBERSHIP

Section 1: The membership of Mountain River Trails Camping Association shall consist of those persons qualified and accepted as members of the Association. Qualified members have annual dues, assessments, and fees paid and are not in debt for any reason to MRTCA. Membership shall not be denied because of race, creed, color, or religion.

Section 2: The Board of Directors of the Association shall hold two (2) meetings of the membership a year. A Semi-Annual meeting shall be held on the fourth Saturday of April each year and an Annual meeting will be held on the fourth Saturday of July, in the same year. Special meetings of the membership may be called at the discretion of the Board of Directors.

Section 3: The Board of Directors will furnish the membership with an agenda of the items of business to be presented, thirty (30) days prior to the above stated meetings. Members wishing to present items of business may do so by submitting an item of business in writing, to the Board of Directors forty-five (45) days prior to the meeting to which it is to be presented.

Section 4: At any meeting of the membership of the Association, memberships represented in person and absentee ballot holding one-tenth (1/10) of the votes entitled to be cast shall constitute a quorum. (RCW 24.03.090)

Section 5: Each qualified member in good standing, so represented in person or by absentee ballot, shall be entitled to vote. Qualified members shall be entitled to cast one (1) vote per membership, but no more than one vote shall be cast per membership, regardless of the number of owners thereof. (RCW 24.03.085 and Articles of Inc.)

Section 6: A majority of the votes entitled to be cast by the membership so represented at any meeting of which a quorum is present, shall be necessary for the adoption of any matter voted upon by the membership, unless a greater or lesser number or alternative method is required by law or by these By-Laws.

Section 7: Members voting in person at any meeting, of which any matter is being voted upon, shall vote by written ballot or placard. Electronic ballots authorized under these By-Laws are also permitted. Voice voting will not be allowed. (Revised May 16, 2026).

Section 8: Any qualified member in good standing of the Association shall not be denied their right to use their campsite, unless in debt to MRTCA for any reason. Members in default with this Association for any reason cannot register as a guest of a member nor have use of the campgrounds.

Section 9: At the time of dissolution of this Association, only qualified members will be entitled to any type of established compensation at the time of said dissolution.

REGULAR MEMBERSHIP REVOCATION OR REMOVAL OF DIRECTORS

Section 1: Any member of the Association may have their membership revoked for violation of these By-Laws or state laws. Notice of such action, and a reason, must be given to the member ten (10) days prior to any meeting in which action is to be taken. Any member has the right of appeal, before the membership, at any meeting in which said action is brought. A 2/3 affirmative vote of all ballots cast by the memberships with voting rights is required to revoke a membership.

MANAGEMENT

Section 1: The business and property of Mountain River Trails Camping Association shall be managed by a Board of Directors. Said Board shall have no less than five (5) or more than nine (9) directors. The Board of Directors shall be members of the Association who are qualified and in good standing. (RCW 24.03.100) (revised July 26, 2025)

Subsection 1(a): (Temporary Provision – Effective July 26, 2025) On or after July 26, 2025, the then-current members of the Board of Directors may appoint two (2) additional directors from among the membership who are qualified and in good standing. Each appointed director shall serve a term of one (1) year.
At the 2026 Annual Meeting, these two new director positions shall be subject to election by the membership. One position shall be elected for a one (1) year term (to align with future odd-year election cycles), and the second position shall be elected for a two (2) year term (to align with future even-year election cycles).
This Subsection 1(a) shall expire and be automatically removed from the By-Laws following the election of directors at the 2026 Annual Meeting, as it will no longer be applicable. (created July 26, 2025)

Section 2: The Directors of the Association shall be elected by a plurality vote of the membership, in person and requested absentee ballot, at the Annual meeting of the Association. Ballots shall be counted in the clubhouse meeting room in front of all members wishing to be present.

Section 3: Within a reasonable time after an election of members to the Board, the Board of Directors shall elect the following officers: President, Vice-President, Secretary, and Treasurer. (RCW 24.03.125)

Section 4: The term of office of the Directors of the Association shall be for two (2) years. Four (4) members of the Board of Directors shall be elected in even years, and the other five (5) members of the Board shall be elected in odd years. Only one person from a family (including but not limited to spouse, son, daughter, sibling, and/or in-law), a membership, or joint membership may serve on the Board of Directors simultaneously. (revised July 26, 2025)

Section 5: The Board of Directors of the Association will hold a board meeting on the third Saturday of each month, from March through October, except during April and July when the meeting will be the fourth Saturday. Special meetings may be called by the Board when deemed necessary for the competent management of the business and property of the Association. All Association Meetings will be conducted according to Roberts Rules of Parliamentary Procedure. It shall be a specific duty of the Vice-President, or its designee, at every meeting, to enforce this requirement, and to assure that a copy of Roberts Rules is available for reference at every meeting. A draft of meeting minutes for Monthly Board Meetings and any Special Meetings shall be published on the Association Website within two weeks of the meeting. The draft shall contain all relevant information to make it clear what was discussed. To facilitate this, all persons speaking at Association Annual, Semi-Annual, and Regular Board Meetings, and at any Special Board Meetings, shall be required to use the microphone. It shall be a specific duty of the Vice-President, or its designee, at every meeting, to enforce this requirement.

Section 6: Any officer of the Board of Directors, who is replaced, is asked to attend two (2) meetings of the Board of Directors following the meeting at which they are replaced for a smooth transition of business to the newly elected members of the Board.

Section 7: Each member of the Board of Directors shall possess one (1) vote in matters coming before the Board. All voting at meetings of the Board of Directors shall be by each member in person, and voting by proxy or absentee ballot shall not be allowed. Five (5) members if there are eight (8) or nine (9) directors, four (4) members if there are six (6) or seven (7) directors, and three (3) members if there are five (5) Directors, shall constitute a quorum. A quorum must be present to conduct the business of the Association. (revised July 26, 2025)

Section 8: Officers or Directors may be removed from office according to RCW 24.03.103 paragraph 1.

Section 9: Unexcused absence from two (2) consecutive meetings of the Board of Directors shall be due cause for removal of a Director, by the Board of Directors.

Section 10: Any vacancy occurring on the Board of Directors by reason of death, resignation, or removal shall be filled by an appointee from the membership, by the Board of Directors. An appointee can only be seated if he or she receives a majority vote of the remaining members of the Board of Directors. The appointee will only serve the unexpired term of the Board member he or she is appointed to fill. (RCW 24.03.105)

Section 11: The Board of Directors will appoint a Territorial Representative for each territory. The Territorial Representative will choose from his/her area an Alternate Representative. The name of the Alternate will be submitted to the Board of Directors for a matter of record. The Board of Directors retains the right to remove both the Territorial Representative and Alternate for just cause. In case of death, resignation, or removal, the Board of Directors will appoint new Representatives.

Section 12: The Territorial Representative shall represent their respective territories and shall act as liaison between the members of their territories and the Board of Directors. They are invited to attend Board meetings but shall be non-voting.

Section 13: The Board of Directors will hire a caretaking staff. Employees of the Association are considered non-dues paying members, without vote, and are entitled to all other considerations as members except membership on the Board of Directors. The duties of the caretakers shall be specified in writing by the Board of Directors at the time of employment, and at each contract renewal.

Section 14: Board of Directors and/or Association members may serve as substitute caretakers to allow caretaking staff to have vacations or emergency leave, or in any situation deemed necessary by the Board of Directors. Wages for the substitute caretakers will be paid at the current state minimum wage.

Section 15: Each corporation shall keep at its registered office, its principal office in this state, or at its secretary's office if in this state, the following documents in the form of a record:

(1) Current articles and bylaws;
(2) A list of members, including names, addresses, and classes of membership, if any;
(3) Correct and adequate statements of accounts and finances;
(4) A list of officers' and directors' names and addresses;
(5) Minutes of the proceedings of the members, if any, the board, and any minutes which may be maintained by committees of the board.

- The corporate records shall be open at any reasonable time to inspection by any member of more than three months standing or a representative of more than five percent of the membership.
- Cost of inspecting or copying shall be borne by such member except for costs for copies of articles or bylaws. Any such member must have a purpose for inspection reasonably related to membership interests. Use or sale of members' lists by such member if obtained by inspection is prohibited.
- The superior court of the corporation's or such member's residence may order inspection and may appoint independent inspectors. Such member shall pay inspection costs unless the court orders otherwise. (RCW 24.03.135)
- The above listed documents must be requested and picked up, through current procedures in place at the time, at the main office at the park, Located at:
    - 1000 Mountain River Trails Rd
    - Cle Elum WA. 98922.

Section 16: No loans shall be made by the Association to its Directors or Officers. The Directors of the Association who vote for or assent to the making of a loan to a Director or Officer, participating in the making of such loan, shall be jointly and severely liable to the Association for the amount of such loan until the repayment thereof. (RCW 24.03.140)

Section 17: No commission shall be paid by the Association to its Directors, Officers, Members, or Employees for the sale or resale of any asset of the Association, including memberships. (RCW 24.03.005 Paragraph 3)

Section 18: Member committees shall be allowed under the following guidelines.

- The Board of Directors will appoint each member of any member committee and may remove any or all for just cause.
- The authority and operating procedures shall be determined by the Board of Directors and announced at the Board meeting following any creation of a member committee for the purpose of being recorded in the minutes.
- Any committee may be completely dissolved by a majority vote of the Board of Directors.

- Each member committee created by the Board will choose from its members a chairperson who will report at each monthly board meeting. Reports may be submitted in writing or in person.
- Lack of a report from any committee for 2 meetings will be grounds for automatic removal.
- No fundraising will be allowed for any member committee appointed by the Board of Directors without a majority vote of the Board of Directors.
- The process for holding any fundraising money shall be set by the Board of Directors.

Section 19: The Directors shall create and maintain written policies outlining how basic reoccurring or routine procedures are handled. This will include, but is not limited to: membership repossessions and revocations, member use of MRTCA assets including backhoe and other vehicles, review board procedures, document requests, etc. These procedures will not be considered By-Laws or Restrictions of Facilities but general operating procedures to ensure continuity. They can be edited or changed as needed by the majority vote of the directors at any time. Copies shall be available in the office for any member.

DUTIES OF THE OFFICERS

Section 1: President: The President of the Board of Directors shall supervise all activities of the Association. The President shall execute all instruments in its behalf, preside at all meetings of the Board of Directors and of the membership of the Association, call such meetings of the membership as shall be deemed necessary other than the Annual and Semi-Annual meetings of the membership, and perform such other duties usually inherent in such office.

Section 2: Vice-President: The Vice-President of the Board of Directors shall act as President in his absence and perform such other acts as the President may direct.

Section 3: Secretary: It shall be the duty of the Secretary of the Board of Directors to keep all records of the Board of Directors and of the Association, and to perform such other activities as the President may direct.

Section 4: Treasurer: The Treasurer shall review and be kept accountable for all funds belonging to the Association. Check the payments of all obligations incurred by the Association when payment is authorized by the Board of Directors. Check bank accounts in depositories designated by the Board of Directors and render tangible medium monthly financial reports January through December. All monthly financial reports will be based from the first day of each month to the last day of each month and must be provided, to the members, the following month as described below. From March through October, financial reports must be available in the office at least 48 hours prior to each monthly meeting. From November through February when there are no meetings, financial reports must be made available in the office by the end of each month. The monthly financial profit/loss reports must include:

- All expenses and income for the month
- All expenses and income for year to date
- The approved line budgeted amounts
- A starting balance for the first day of each month
- The ending balance on the last day of each month for all individual accounts such as checking, savings, backhoe etc., and any other individual accounts that may be created in the future.

GENERAL MEMBERSHIP PROVISIONS

Section 1: Annual membership dues are $800.00 per membership beginning January 1, 2026. The dues collected will be used for the actual expenses of the Association. (revised 04/26/2025)

Section 2: Dues, assessments, and fees are payable February 1. Beginning March 1 of each year, a $50 late fee charge per month will be assessed to unpaid dues and assessments, and the member will be denied use of the campground. If the member has not paid the dues and assessments by April 1, of the same year, a notice will be sent for the amount of dues and assessments owed. If the member fails to respond, a notice will be sent by certified mail, on May 1, warning of intent to repossess the membership. If a member still fails to respond, said membership will be repossessed on June 1. Any costs incurred by the Association in connection with the collection of delinquent dues, assessments, and fees will be borne by the member. All other financial obligations to MRTCA are due within one month, or the member will be denied use of the campground. (revised July 25, 2026)

Section 3: Members on retirement or disability income may petition the Board of Directors, no later than December 15, to make quarterly dues payments on February 1, April 1, July 1, and October 1. Once a member's petition has been approved, the member may continue to make quarterly dues payments for any subsequent years. There will be a $3.00 service charge per quarter. There will also be a $50.00 late fee per quarter for any payment received five (5) days after February 1, April 1, July 1, or October 1. Failure to pay dues and fees in a timely manner, pursuant to Section 2, may result in repossession.

Section 4: Any indebtedness or liability, direct or contingent, other than necessary expenditures, must be authorized by an affirmative vote of the majority of the members, voting in person and absentee ballot.

Section 5: The total indebtedness shall not exceed the authorized expenses, except that additional amounts may be authorized by two-thirds (2/3) affirmative vote of the membership voting in person and absentee ballot, at any meeting called for such purpose.

Section 6: Regular Association Memberships current on all dues, assessments, and fees are fully transferable and assignable at the option of the member, subject to the following requirements. Any membership to be sold or transferred must first have the boundary of said membership checked and staked, if necessary, to verify lot size before any sale or transfer is to be final. The Board of Directors shall conduct the said measurements and verification. The decision of the Board of Directors shall be final. All membership sales, whether by MRTCA or private member, must be approved by the Board of Directors before the sale is considered final. The New Member Application will include authorization by the Applicant for the Board of Directors to conduct a background check, including but not limited to a WSP Report, and proof of permanent physical residence must be provided. The Board of Directors may at its discretion establish a reasonable, non-refundable, membership application fee to help defray the cost of background checks and other related expenses. Upon Application review and approval, the sale may be consummated, and new membership established. The guidelines for sales and transfers are available in the MRT Caretaker's office. As of July 1991, no more than three people's names may appear on the Membership Certificate, and certificates issued prior to this date may remain as written. Regular Association Membership cannot be transferred and/or assigned to any organization, association, or fraternity. Regular memberships are inseparably connected with and allowed the use, possession, and control of a designated site. Signatures of members must be on file as they appear on the certificates. Members must maintain their current mailing address and e-mail address on file at the MRTCA office. (revised 04/26/2025)

Section 7: Memberships forfeited or turned over to this Association will be resold for cash only by the Board of Directors. All sales will be approved by a majority vote of the Board. The Board of Directors will make necessary determination of property abandoned on said membership prior to resale. Should a dispute arise, it shall be submitted to Judicial Dispute Resolution LLC for final determination. The prevailing party shall be entitled to attorney fees and costs, and entity's determination shall be final.

Section 8: The Board of Directors may not impose any new fees, or other monetary charges, nor increase existing fees or other monetary charges more than 10% in a calendar year, without approval by a vote of the membership. Members must receive at least 30 days' notice of any proposed fee or other monetary charge, or increase, including the purpose and amount. The Board of Directors may not impose any new assessments, nor increase existing assessments, without approval by a vote of the membership. In an emergency affecting safety or essential operations, the Board may impose a temporary assessment, which must be approved by the membership within 60 days, or it expires. (revised July 25, 2026)

Section 9: This section is no longer valid and has been deleted by membership.

Section 10: Members must maintain their current mailing address and current email address on file at the MRTCA office. All notices from MRTCA to the General Membership may be provided electronically to the address on file at MRTCA, except in circumstances when an alternative method of notice is required by law or in these By-Laws. (created 04/26/2025)

Section 11: Annual Assessment of $400.00 per membership, in addition to the annual dues, for 2025, 2026, and 2027, is due on February 1 of each year, but can be paid early to pay down and thus reduce interest on our Kittitas County Abatement Fee loan. These funds are to pay for the loan obtained to pay Kittitas County Abatement Fees. (created 04/26/2025)

Mountain River Trails Camping Association

P.O. Box 367 Cle Elum, WA 98922 (509) 674-4383

MOUNTAIN RIVER TRAILS CAMPING ASSOCIATION

RESTRICTIONS OF FACILITIES

(Updated July 25, 2026)

All disputes, should appeal be taken from the Board's decision, shall be submitted to Judicial Dispute Resolution, LLC, whose decision shall be final and binding. The prevailing party shall be entitled shall be to its costs and attorney fees and the decision may be registered as a judgment in a court of law.

Section 1: These restrictions may be amended within the bounds of the Kittitas County Code by qualified members of the Association present at a Semi-Annual, Annual meeting, or a special meeting called by the Board of Directors for such purpose. Each member will cast one (1) vote per membership regardless of the number of owners thereof. To amend these restrictions requires a majority affirmative vote of the qualified members present or by absentee ballot. Voting on any Restriction of Facilities issue will follow the same voting procedures as outlined for by-laws, as described in By-Laws Amendments and Additions, Sections 1, 2, 3, 4, and 5, of the Mountain River Trails Camping Association By-Laws. (revised 04/26/2025)

Section 2: Each member is responsible for maintaining their site and clearly marking the site with a small sign with its designated number, to be clearly visible from the road. Memberships must be free of fire and safety hazards or unsightly debris (Examples include: storage of flammable materials under a trailer or deck or near a fireplace, wood stacked against a fireplace, heavy growth of brush on the membership). Members will be given thirty (30) days' notice to correct any problem. If after thirty (30) days' notice the problem remains, the Board of Directors may enter the site and make the correction or designate an agent to do so. Costs incurred will be charged to the member.

Section 3: Survey stakes shall not be removed or otherwise tampered with. Survey stakes should be kept accessible (brush trimmed around, etc.) by the member. In any dispute over site boundary, the Board of Directors will measure the site and drive in survey stakes. The decision of the Board of Directors in all boundary disputes will be final. If the approximate location of a site boundary is overgrown with brush or in any other way inaccessible, it is the member's responsibility to clear such area in a way that allows the Board of Directors access.

Section 4: Any member of the Board of Directors or their designated agent (such as Territory Representative or Alternate, Caretaker, Fire & Safety committee member) may enter upon any campsite for any proper purpose. Territorial Representatives and Alternates may enter upon a campsite, but only in the territory they represent and only for the purpose of inspection for infractions of By Laws or site restrictions. No members other than those stated herein may trespass on another member's site.

Section 5: No member shall carry on loud or obnoxious activities on their site or such activity as would constitute a public nuisance. Amplified music that is objectionable to surrounding memberships is not allowed. Loud equipment such as generators, chain saws, weed whackers, log splitters, and similar machines shall not be in operation earlier than 8:00 A.M., nor later than 11:00 P.M. Generators may be operated without time restrictions September 15 through April 30. Heavy work requiring machinery, such as tree removal or topping, bulldozing, backhoe work, dumping of gravel, etc., unless in an emergency situation, may not be performed on holiday weekends (Memorial Day, Fourth of July, and Labor Day) when our campground is busier than normal.

Section 6: Livestock or dangerous animals are prohibited. Members may bring pets into the campground but shall maintain full and complete control of them. Members are limited to no more than two dogs per Membership. All animals away from the member's site must be tethered at all times. Members are liable for all actions of their pets and pets of their guests. No pets are allowed in the restrooms, clubhouse, or in the laundry room. Pet noises (whining, barking, etc.) will be controlled at all times. Owners are responsible for the immediate removal of the pet's litter within the campground. (revised July 26,2025)

Section 7: The use of tarps and RV winter covers is permitted on the Property, provided they are maintained in good condition and are limited to the following colors: white, gray, brown, green, camouflage, or black. Blue tarps are prohibited. Any tarp or cover that is excessively damaged, torn, deteriorated, or otherwise creates an unsightly appearance may be deemed noncompliant and subject to removal or replacement upon notice from the Board of Directors. This restriction applies to all tarps, and RV covers visible from roads, common areas, or neighboring memberships within Mountain River Trails Camping Association. (revised July 25, 2026)

Section 8: This section is no longer valid and has been removed by the membership. (Removed July 26, 2025)

Section 9: Construction, reconstruction, or remodel of any structure and/or waterline must be approved by the Board of Directors. Plans need to be submitted and approved prior to the start of work. Any revisions to approved plans must be submitted to the Board of Directors.

Section 10: Any recreational vehicle or travel trailer on campsites may not exceed the length as licensed by the State of Washington to operate on public highways. Any vehicle not classified as a travel trailer or recreational vehicle will not be allowed. The Board may ask any member to produce a registration proving the classification. If said vehicle does not meet the qualifications stated herein, members will be asked to remove the said vehicle from Mountain River Trails' property.

Section 11: Any recreational vehicle placed on a campsite for extended periods of time must have axles and tires intact, and all tires must be in contact with the ground or leveling pads at all times. No type of foundation will be allowed to lift any vehicle off the ground, which would classify a vehicle as a permanent home in accordance with state and county codes. All RV's must be currently licensed with the valid plate clearly visible and readable. All RV's must be roadworthy meaning tires inflated and readily drivable or towable. Any storage under or alongside of the RV that could inhibit prompt removal of the RV is prohibited. Towables must be facing the correct way with hitches facing the street to allow removal within 15 minutes in case of fire or other necessity. Exceptions to this hitch facing the street requirement, where lot size or configuration, or other circumstances, would permit similar access for prompt removal, may be permitted with written approval by the Board of Directors. Any inoperable motorized vehicle is prohibited on any campsite. (revised July 25,2026)

Section 12: Members may entertain guest camping units on their site provided there is room. Guests are welcome to use a courtesy site for a maximum of ten (10) continuous days. Checkout of courtesy sites must be made through the Caretakers. Guests must be accompanied by a member. All guests must register with

the Caretaker upon entering the campground. Guests are limited to a maximum of 30days per year at MRT. Guests may not sponsor another party to enter the campground. (July 27, 2024)

- Only family members recorded with the Caretakers will be considered immediate family. The said immediate family members may use the membership in the absence of the member provided that they register with the Caretaker.
- Members are held responsible for the actions of their guests and immediate family members. Members are also responsible to see that their guests are registered.
- Only members whose names are on the certificate may buy and use gate cards.

Section 13: All children of guests or members under the age of eighteen (18) years of age will be requested to be on their respective campsites by 11:00 P.M. unless accompanied by an adult.

Section 14: Purchasers of multiple sites may place units on them for use of family and friends, but members may not rent or otherwise commercialize their campsites.

Section 15: Members holding multiple sites may not merge them into one site for the purpose of paying only one dues, as of the date of these revisions. Those sites, which are presently merged, may be subdivided and sold separately, but said subdividing must be approved by the Board of Directors and survey stakes will be placed by the Board of Directors.

Section 16: All vehicles shall be parked on the member's site. Courtesy sites may be used for parking if checkout is made through the Caretakers. Parking on Community sites is limited to the period of time the member or guest is using the site, or if checkout is made through the Caretakers.

Section 17: Members are responsible for knowing current procedures for using the security gate. Only one vehicle at a time is permitted per card entry. Any damage to the gate will be charged to the member for repair. No motorized vehicles may enter or exit the campground except through the main gate. Violations of the gate policy will result in the member being required to attend a Review Board Hearing. (revised July 26,2025)

Section 18: Speed limit within the campground shall be five (5) miles per hour, and ten (10) miles per hour for the entry road, for all vehicles including mopeds, motor scooters, bicycles, automobiles, snowmobiles, golf carts, etc. Vehicles may be driven on the roads only, with the exception of bicycles, which may be ridden on the trails, if done so in a safe manner.

Section 19: Motorized vehicles, except snowmobiles, golf carts, and vehicles for the disabled, used by members and guests must be licensed for road use in order to operate within the campground. Operators must conform to all of the traffic codes for the State of Washington. Operators of all motorized and electric vehicles must be licensed drivers. (Revised May 16, 2026)

Section 20: **Discharge** of firearms, fireworks, and other weapons is prohibited on the campgrounds.

Section 21: Permanent water hook-ups or sewer hook-ups to established pipes are prohibited. Buried containers for the purpose of use as septic tanks or for gray water disposal are prohibited. All sewage and gray water may be disposed of at the dump stations located at restrooms #3, 4, and 7. Portable toilets may be dumped at these locations. No watering, including automatic sprinkler systems, is allowed when the member is not physically in camp. No gray water shall at any time be drained elsewhere in the camp. All fines levied by Kittitas County to MRTCA for violation of the above section will be added to the offending member's account as an "other financial Obligations" under By-Laws, General Membership Provisions, Section 2, annual dues, which states "All other financial obligations to MRTCA are due within one month or the member will be denied use of the campground."

Section 22: No watering, including automatic sprinkler systems, is allowed when the member is not physically in camp. All water hook-ups must be disconnected and winterized no later than November 15. They may be reconnected for use after March 15.

Section 23: As of the date of these revisions, concrete drive pads will be only allowed for the purpose of leveling a recreational vehicle but said pads will not exceed one (1) foot beyond the width and length of any axle group.

Section 24: No live evergreen tree in excess of four (4) inches in diameter may be removed without first obtaining written permission from the Board of Directors. When an evergreen tree is removed, the member will replace the removed tree with another evergreen tree. Cottonwood trees, snags, windfalls, or other dangerous trees, on your membership, may be removed without permission from the Board of Directors.

Section 25: Members shall not post "For Sale" signs for any purpose on their campsites. Any sites that are put up for sale by the member shall be posted as directed by the Board of Directors. Any unauthorized signs will be removed.

Section 26: All fireplaces must be constructed of mortared masonry, block, or brick. A stone fireplace is acceptable as long as it is lined with two (2) inch concrete or firebrick. Stone may not be taken from the river or its banks. Metal stoves are acceptable. Fireplaces and stoves must be set on a four (4) inch thick, poured concrete slab foundation, not to exceed three (3) feet beyond the base of the structure. All fireplaces must have a fourth-inch (1 /4) heavy gauge wire mesh screen, or plate, no higher than the point of the last mortared layer of masonry, block, or brick, over the top of the stack, and on any open areas. Stoves must also have the same heavy gauge mesh screen, or plate, over the top of the stack, and on any open area.

- Propane fireplaces are permitted, as long as they follow the same rule for the foundation.
- Portable fireplaces are permitted, as long as they follow the same rule for the foundation. Portable propane fireplaces under 1 and 1/2 feet in diameter, or 2 foot square, require only pavers underneath.
- Fire pits are permitted, as long as they follow the same rules for their lining and mesh screens. Fire pits should not exceed a three (3) foot diameter and two (2) foot high limit. Foundations should extend two (2) feet beyond each edge of the fire pit.
- A six (6) foot distance must be maintained from any tree, woodpile, structure, or vehicle. The person attending the fire must have a charged water hose immediately accessible at all times. A fire extinguisher must be available and easily accessible on the membership. The fire must be completely extinguished when unattended. The fireplace must be maintained in good repair.
- Any fire/fireplace, fire pit, or stove deemed dangerous, damaging, or detrimental to the campground or its members will not be permitted.

Section 27: Violations of these restrictions, rules, and regulations, or any activity deemed to be dangerous, damaging, or detrimental to the Association shall be reported to the Board of Directors for review. Upon receipt of said complaint, the Board of Directors can either issue due notice to correct a problem, or they have the option of requiring the member to appear before a review board hearing for disciplinary action. Any notice to appear at a review board hearing shall be by certified mail to the members last known address in the MRT files, or by Service by personal delivery (no e-mails or telephone calls are acceptable as official notice to appear). The member and the review board shall be allowed to present witnesses to the incident at the review board hearing. The member shall have the right to appear and/or submit their appearance (along with signed witness statements) in written form by certified mail prior to the review board hearing. The review board shall consist of five (5) or three (3) members (depending on member participation) in good standing with the Association. Members of the review board shall be selected through

a neutral process established by policy. No person with a conflict of interest may serve. If there is not enough membership participation, a Board Member will fill the vacant spot on the review board. Under no circumstances shall Board Members constitute a majority of the Review Board. Should such an event occur, The Review Board File shall contain a delineation of the efforts made to secure non-Board member participants. A Board Member shall oversee the proceedings solely to ensure the hearing is conducted fairly, orderly, and respectfully. The overseeing Board Member shall not participate in deliberations or decision-making unless they are serving as an appointed member of the Review Board. *No more than one individual from the same family (including, but not limited to, a spouse, son, daughter, sibling, and/or in-law) or from the same membership or joint membership may serve on the same Review Board.* Disciplinary action can be taken in the following forms:

1. Verbal reprimand – informal warning
2. Written letter of reprimand to be maintained on file – documented warning
3. Probationary membership status for a defined period, subject to conditions set by the board
4. Temporary suspension (up to one year) – loss of access to the association, or
5. Permanent revocation of members(s) involved, and forfeiture of all funds paid in conjunction with membership.

    - Temporary suspension is to mean no usage of the member's site by the member(s) involved for the period of suspension. The member and immediate family shall be restricted from the campground as guests also. Threats directed toward Board members or reporting parties or harassment of the same will be grounds for full suspension of violator for up to one (1) year per incident. Threats directed towards members or harassment of the same by any Board member will be grounds for removal from the Board and full suspension of violator up to one (1) full year per incident. Vandalization or destruction of any member's property, or any MRTCA property, by a member, immediate family member, or guest, will be grounds for an automatic forfeiture of the offending member's membership. (July 25, 2026)

Section 28: Camping shall be limited to no more than one hundred eighty (180) days per calendar year per membership, regardless of the number of campsites owned, controlled, or used by that membership. For purposes of this section, a "day" is defined as any calendar day during which a member or any associated occupant is present at Mountain River Trails, including arrival or departure days. Any portion of a day, including overnight occupancy or presence past 12:00 a.m., shall constitute one (1) full day toward the annual camping limit. Camping duration limits apply collectively to the member, household members, immediate family, guests, and any other persons occupying campsites under the same membership. Occupancy of multiple campsites, rotation between sites, alternating campsites, or temporary relocation within Mountain River Trails shall not extend, reset, or increase the allowable camping time. Permanent residence at Mountain River Trails is strictly prohibited, except for authorized caretaker positions approved by the Association. (Revised May 16, 2026)

Section 29: Waterways (the water flow, banks, and beds of: river, lake, creeks, etc.) must remain in original state. If any improvement or change is desired, the member must contact the Board of Directors to receive the proper information and State application forms. Upon State acceptance, the Board of Directors' approval is required. There is no rock throwing allowed in camp.

Section 30: Smoking is prohibited in any Mountain River Trails buildings (including the restrooms), except the Caretakers' private quarters. A twenty-five-foot distance must be maintained between the building and a smoking area.

Section 31: No more than two (2) recreational vehicles may be located on a membership for more than 270 days per year.

Section 32: It is unlawful to operate any motors on Lake Morel unless authorized by the Board of Directors for lake maintenance.

- An adult must accompany children using the lake.
- Recreational lake users must follow posted regulations.

Section 33: Growing, producing, or selling of drugs is not allowed in the campground.

Section 34: A member shall not use the MRTCA address as their mailing address. This is to avoid the appearance of permanent residency at Mountain River Trails, which is prohibited by law except for caretaker positions.

Section 35: MRT management will plow, or have plowed, the access road and all clubhouse area parking lots, and road from shop to playground anytime there is 8" or more of snow accumulation on those surfaces.

- MRT will not normally plow other internal camp roads. Members going beyond the plowed points will do so at their own risk and their own expense of getting in or out.
- If for some reason MRT plows any portion of said other internal roads, any member use of these roads will still be at members own risk and expense. Members will be billed replacement value and/or labor costs for any damage created by them entering, exiting, or driving unplowed areas. They will be given 30 days to satisfy that debt from the date of billing statement or will be locked out and considered a member in bad standing until debt is satisfied. After 30 days you will be charged a $5 a day late fee on top of the original debt. If at any point the total debt reaches $1000 your membership may be permanently revoked and collection procedures initiated.

Section 36: Members may park their vehicles for no more than 48 hours in the MRT parking lots, unless more time is pre-authorized by the board of directors.

- Any member violating this rule may be towed at members' expense. Member may also be fined $50 for violating these guidelines. Member will be given 30 days to satisfy that debt from the date of billing statement, or will be locked out and considered a member in bad standing until debt is satisfied. After 30 days, you will be charged a $5 a day late fee on top of the original debt. If at any point the total debt reaches $1000, your membership may be permanently revoked and collection procedures initiated.

Section 37: Only people authorized by the board of directors may operate the MRT managed backhoe or any other MRT managed equipment or vehicles.

- Anyone operating the MRT managed backhoe or MRT managed vehicles or equipment must first be added to the insurance policy for the entire duration of that use, unless in an emergency and pre-authorized by the board of directors.
- No member may plow internal roads with personal or hired equipment, unless prior authorization is first obtained from a majority vote of the board of directors and only for emergency situations.
- Even with authorization, any damage will still be billed to the member plowing or having plowed, any internal road.
- Anyone caught violating these rules will be fined $500, and will be responsible for any damage to said equipment, and for any damage caused by the use of said equipment. They will be given 30 days to satisfy that debt from the date of billing statement or will be locked out and considered a member in bad standing until debt is satisfied. After 30 days you will be charged a $5 a day late fee on top of the original debt. If at any point the total debt reaches $1000 your membership may be permanently revoked, and collection procedures initiated.

Section 38: No access to MRTCA campground for camping or any other activities will be allowed in MRTCA from December 15, 2025, through March 1st, 2026, to allow the caretakers and/or possible contractors unrestricted access to do work throughout MRTCA property. Any unauthorized access will be subject to criminal trespass. (revised July 26,2025)

Section 39: MRTCA memberships are intended for recreational camping using RVs, tents, and similar setups. They are not to be used for the storage of non-camping items, including but not limited to boats, boat trailers, utility trailers, snowmobiles, or any other equipment not directly related to camping. The final determination of what constitutes non-camping items rests with the Territory Representatives, Board of Directors, or caretakers. (created July 26, 2025)

Section 40: All RVs remaining on MRTCA property between November 15th and March 15th must be registered with the office and approved by the MRTCA Board of Directors. Any RVs not complying with this policy may be subject to impoundment. (created July 26, 2025)

Section 41: Snowmobiles must be registered with the office if left unattended on MRTCA property. They are only permitted in the camp during winter months, defined as the period November 15th to March 15th, or as extended for a specific year by the Board of Directors if warranted by snow conditions. They may not remain at the camp during the off season. Any snowmobile left unattended for more than 72 hours during the winter period must be placed on a transport vehicle, such as a truck or haul trailer, in compliance with the Washington State Department of Transportation regulations. Operators must be of age and licensed to drive a vehicle. No person under age 12 shall operate a snowmobile in MRT. Persons between 12-16 must have passed a Snowmobile Safety Course to operate in MRT. (created May 16, 2026)

Camping Policy (Restricted Vs. Unrestricted Seasons)

Mountain River Trails Camping Association
P.O. Box 367 Cle Elum, WA 98922 (509) 674-4383

Purpose
The purpose of this policy is to outline restricted and unrestricted camping at MRTCA.

Policy Statement
Because MRTCA is located primarily within a floodplain, Kittitas County regulations limit what may remain on campsites during flood season.
Restricted Camping Season is November 15 through the Friday preceding Memorial Day weekend.
Unrestricted Camping Season is Saturday of Memorial Day weekend through November 14.
This policy provides clear guidance on County and Campground expectations for both seasons.

Restricted Camping Season Requirements

November 15 through Friday preceding Memorial Day weekend

1. RV/Camper Requirements

- All recreational vehicles will be roadworthy and have current vehicle registration. Roadworthy means being capable of being legally and safely driven or towed (trailers) on a public roadway under its own power including inflated tires, operable wheel bearings, functioning lights (when required), and compliance with Washington licensing requirements.
- The recreational vehicle must have its hitch toward the road and be able to be removed from the campsite within fifteen (15) minutes unless otherwise approved by the Board. The hitch must be cleared of any blockage.
- A copy of each year's current vehicle registration must be in the member files in the office.
- Functional Golf carts/side by side vehicles may be tarped and stored.
- RV storage covers are allowed but are limited to white, gray, brown, green, camouflage, or black (no blue tarps). Any tarp or cover that is excessively damaged, torn, deteriorated, or otherwise creates an unsightly appearance may be deemed noncompliant and subject to removal or replacement.
- Cargo, flatbed or utility trailers may be left on membership site as long as they are road worthy and currently registered in accordance with Washington law.

2. Membership Requirements

- No items may be stored beneath the recreational vehicle.

Camping Policy (Restricted Vs. Unrestricted Seasons)

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- No camping or personal items may be tarped or stored on site, except for a golf cart / side-by-side vehicles.
- Non-camping items are prohibited.
  - Household furniture
  - Appliances not designed for RV/camping use
  - Construction materials
  - Automotive parts
  - Yard waste
  - Permanent storage containers
  - Excess scrap or debris
- No structures are allowed (anything made with building materials).
- Picnic tables are acceptable.
- Fire rings/bowls are acceptable.
- Containment: Portable, collapsible or foldable containment enclosures made of metal or plastic are permitted. No tennis nets or chicken wire will be permitted. It must not be permanently installed and must be able to be fully taken apart without tools. The enclosure must be completely removed if the site is unattended for 72 hours or more.
- Swimming pools, wading pools, hot tubs, and any other recreational water containers of any size are prohibited due to safety and liability concerns.
- The Board may determine that any item not specifically listed which is inconsistent with the purpose of this policy or incompatible with campground use constitutes a non-camping item.

3. Member Requirements

Members may camp during the restricted camping season and enjoy the campground. This season operates on a "roll-in/roll-out" season - meaning members may unpack, enjoy their site, and must repack their campsite before leaving.

Unrestricted Camping Season Requirements

Saturday of Memorial Day weekend through November 14

1. RV/Camper Requirements

- All recreational vehicles will be roadworthy and have current vehicle registration. Roadworthy means being capable of being legally and safely driven or towed (trailers) on a public roadway under its own power including inflated tires,

Camping Policy (Restricted Vs. Unrestricted Seasons)

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operable wheel bearings, functioning lights (when required), and compliance with Washington licensing requirements.

- A copy of the current vehicle registration must be maintained in the members' file in the office.
- Functional Golf carts/side by side vehicles may remain on the campsite.
- All tarps and covers on recreational vehicles must be white, gray, brown, green, camouflage, or black (no blue tarps). Any tarp or cover that is excessively damaged, torn, deteriorated, or otherwise creates an unsightly appearance may be deemed noncompliant and subject to removal or replacement.
- A rain fly may be erected, limited to white, gray, brown, green, camouflage, or black (no blue tarps).
- Cargo/ flatbed or utility trailers may be left on membership site as long as they are roadworthy and currently registered in accordance with Washington law.

2. Membership Requirements

- Stored items beneath recreational vehicles must be limited to camping equipment, neatly contained, and may not create hazards, attract pests, or obstruct drainage.
- Camping items are allowed. Non-camping items are prohibited.
  - Household furniture
  - Appliances not designed for RV/camping use
  - Construction materials
  - Automotive parts
  - Yard waste
  - Permanent storage containers
  - Excess scrap or debris
- No structures are allowed (anything made with building materials).
- Picnic tables are acceptable.
- Fire rings/bowls are acceptable.
- Containment: Portable, collapsible or foldable containment enclosures made of metal or plastic are permitted. No tennis nets or chicken wire will be permitted. It must not be permanently installed and must be able to be fully taken apart without tools.
- Swimming, wading pools, hot tubs, and any other recreational water containers of any size are prohibited due to safety and liability concerns.

Camping Policy (Restricted Vs. Unrestricted Seasons)

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- The Board may determine that any item not specifically listed which is inconsistent with the purpose of this policy or incompatible with campground use constitutes a non-camping item.

3. Member Requirements

During this season, members may unpack their campsites, leave approved camping equipment in place, and enjoy their membership throughout the season.

Compliance and Enforcement

Failure to comply with this policy may result in:

- Written notice of violation to correct. The Board may establish a reasonable correction period based on the nature of the violation. Immediate hazards may require immediate correction.
- Assessment of actual cleanup costs incurred by the Association.
- Membership review and/or disciplinary action by the Board of Directors.
- Membership suspension or revocation in accordance with the Bylaws and disciplinary procedures.

Exceptions

Any exceptions to this policy must be approved by the Board of Directors and updated in this guidance. All exceptions must be in writing, signed by two Board members to be considered approved.